**MSURA BOARD MEETING MINUTES**

November 5, 2014

125 Nisbet Building, Michigan State University, East Lansing, Michigan

Present: John Forsyth, Nancy Craig, Chuck Webb, Gordon Williams, Darlene Wenner, Liz Thomas, David Brower, Marilyn Rothert, Louise Selanders, Al LeBlanc, Angela Brown, Joe Cousins, Etta Abrahams, Jerry Hull, Patrick Scheetz, Gale Gower

The meeting was called to order at 10:00 a.m. by President Patrick Scheetz.

Renee Zientek, Director of Service Learning and Civic Engagement at MSU, was introduced by John Forsyth and spoke about the community engagement and service of students, the MSU community and MSU retirees. Renee is looking for ways to connect with MSU retirees to make them aware of the volunteer opportunities available on campus and in the community. Contacts with MSU retirees could be through the MSURA website, eNotices and facebook. Renee could also speak at one of the MSURA membership meetings.

Minutes: Angela Brown moved that the October 8, 2014 minutes be approved as amended. Jerry Hull seconded the move and the motion passed.

Treasurer’s Report: The audit of the MSU Retirees Association financial records for July 2013 – July 2014 was completed by Larry Cole and Joe Lessard. They thanked Robert Wenner for his work in organizing the records.

David Brower stated that the premium for the liability insurance from the Lyman and Sheets Insurance Agency has increased from $786 to $803 this year. David moved that MSURA investigate other insurance company rates for next year’s insurance. Angela Brown seconded the motion and it was approved.

David has acquired a new stamp to endorse checks so they can be deposited if David is away from the office for an extended period. He will also make available operations procedure information for whomever is working with financial information in his absence.

Budget and Finance: The Budget and Finance committee should provide ideas and oversight for the treasurer, but has not met this year. David Brower asked that names be sent to him so a committee can be formed. David, as treasurer of MSURA, would be a member of the committee, but not the chair.

President’s Report: Patrick Scheetz has moved the discussion of the ‘exploration and development’ model to the next Board meeting.

Vice President’s Report: Angela Brown reported that the Big Ten Retiree Conference planning committee has met and committees have been formed to organize the conference. The next meeting will be November 17.

Etta Abrahams and Angela Brown will meet to discuss speakers for the coming year.

Past President’s Report: There was no report.

Health Benefits Committee Report: The committee met with Renee Rivard from MSU Human Resources and Jerome Paruszkiewicz from CVS Caremark Pharmacy Services to discuss specialty and compound medicines expenditures. Change in the approval procedure is coming. Renee Rivard will be asked to help with an article to go into the MSURA newsletter to alert MSU retirees to the changes.

Marilyn Rothert announced that Dr. Wadland will become a member of the committee.

Membership Committee Report: Nancy Craig has been given free tickets to the November 11 Women’s basketball game. An eNotice and facebook postings went out to MSURA retirees, and Nancy received 56 responses. Tickets will be available at the Monday, November 11 Membership meeting for those who had requested tickets. Tickets for those not attending the Monday meeting will be distributed in other ways.

Development Fund Report: Chuck Webb reported that all gifts from MSU retirees to MSU have been acknowledged.

United Way: Darlene Wenner reported that $43,000 from MSU retirees has been collected so far. An article about the drive will be in the next newsletter, which is January.

Newsletter Report: Al LeBlanc has obtained cost quotes from ASPA Printing for newsletter of 4, 8, 12 and 16 pages, in black and white, one color, or flat or glossy paper.

The format of the subscription form/donation form will be reviewed.

IT Retiree Database Management: John Forsyth has had requests from MSURA members to be trained on the new database system but has not scheduled training yet. John reported that so far only four members have opted out of eNotices.

Interest Group News: Patrick thanked Gordon Williams for the article in the MSURA newsletter about the interest groups.

Website: There was no report.

Facebook Operations: There was no report.

Office Management: Liz Thomas reported that the office has coverage through December.

Old Newsboys Report: There was no report.

The meeting was adjourned at 11:15.