**MSURA BOARD MEETING MINUTES**

January 7, 2015

125 Nisbet Building, Michigan State University, East Lansing, Michigan

Present: Patrick Scheetz, Angela Brown, Louise Selanders, Ron Smith, Liz Thomas, John Forsyth, Rick Vogt, Chuck Webb, Patricia Horn, David Brower, Gale Gower

The meeting was called to order at 10:00 a.m. by President Patrick Scheetz.

Minutes: A motion was made by Angela Brown and seconded by Louise Selanders to approve the December 2014 Board meeting minutes. The motion passed.

President’s Report:

John Forsyth made a motion to nominate Rick Vogt to replace Joe Cousins as an at-large member on the Board. Angela Brown seconded the motion and it passed.

Louise Selanders made a motion to nominate Patricia Horn to replace Gordon Williams as eNotices Editor/Listserv Manager. Angela Brown seconded the motion and it passed.

President Scheetz recommended that Gordon Williams be given a certificate for his outstanding service to the MSU Retirees Association at the Annual Luncheon. Angela Brown had passed along comments thanking Gordon for his five and a half years of service and laying the foundation for electronic communications in MSURA.

President Patrick Scheetz said we are still looking for someone to chair the Nominations Committee and asked Board members to look for nominees.

The announcement for the Florida Retirees’ Annual Meeting will be mailed out soon.

MSURA needs an Interest Group Liaison. President Scheetz asked the Board to keep other members in mind for this position.

Planning for the Annual Meeting will begin. Entertainment has not been decided. Liz Thomas will head the planning committee.

Vice President’s Report: Angela Brown and Patrick Scheetz will meet with Renee Rivard and Vice President Sharon Butler to discuss support for the Big Ten Conference. Dave Brower said that Straightline is interested in sponsoring one of the events. He will have more information after the February meeting.

Human Resources Report: There was no report.

Past President’s Report: Ron Smith is looking into gifts for the Big Ten Conference.

Nominations for Volunteer of the Year can be submitted until the end of January.

Treasurer’s Report: Treasurer David Brower reported that although we are behind approximately $1,500-$2,000 in subscriptions so far this year, we have a surplus of $2,500 in the Treasury, so we may break even this year.

The Board needs to discuss how MSURA will encourage MSURA members to attend the Big Ten Conference, and how we will pay for attendees. The Big Ten Conference Planning Committee will meet February 12, and will bring suggestions to the March MSURA Board meeting.

The Finance Committee will discuss subscriptions vs contributions and come up with a recommendation about subscriptions.

Health Benefits Committee Report: There was no report.

Membership Committee Report: There is no report.

Development Fund Report: Chuck Webb asked the Board to consider how aggressive we want to be in soliciting donations for MSU. He raised the question of how much space should be devoted in the newsletter. He will bring a proposal to the Board about the possibility of a telemarketing campaign for MSURA. President Scheetz asked if we need a survey of members about their interests.

Newsletter Report: President Scheetz asked Rick Vogt and Trish Horn to look into redesigning the newsletter letterhead.

IT Retiree Database Management: John Forsyth reported that there are 4,200 retirees and 4,800 records, including spouses.

eNotices Operations: Trisha Horn will be in charge.

Interest Group News: There was no report

United Way: Darlene Wenner reported to President Scheetz that donations so far total $50,933. Last year the final total was $54,496.

Website: There was no report. Any information can be sent to Anders Johanson.

Facebook Operations: There was no report.

Office Manager: Liz Thomas reported that there is good office coverage.

The meeting was adjourned at 11:30 a.m.