

## **Dates to Remember, April 9, 2025 Board Meeting**

- April 11, 11 am, Lunch at Brody
- April 14, 1:30 pm, memb'p meeting, MSU Police Canine Division, Sgt. Mike Cantrell
- April 16, 1:30 – 4 pm, Saving Lives by Learning CPR & AED Skills
- April 30, 10 am, next board meeting; final planning for Annual Meeting and pending issues
- May 7, 11:30 am, Annual Meeting, with MSU President Guskiewicz as guest speaker
- May 9, 11 am, Lunch at Brody

## **MSURA Board Meeting Minutes: April 9, 2025, 10 am**

In attendance: Dave Brower, Bob Patterson, Bruce Smith, Liz Thomas, Bill Anderson, Chris DeFouw, Cheryl Pell, Sandra Buike, Dan Mackey, Rick Vogt, Jacqie Babcock, John Forsyth, Mike Gardner, Kate Wight, Lisa Parker

**Called to Order:** 10:02 am

### **Item(s) Requiring Discussion and a Vote**

- B. Smith moved to raise the four scholarship amounts to \$3,000, at such time that the money raised for the endowment is sufficient to support the increase. The motion was seconded by J. Forsyth. After discussion the motion was approved.
- D Brower moved to budget \$500 to cover the cost of food and drink for volunteers attending the thank you event at Newman Lofts on July 9, 2025; B. Smith seconded. The motion was approved.

### **Guest: Lisa Parker, Senior Director, Alumni Engagement**

- Lisa shared information about her role in the MSU Alumni Association, particularly related to Regional Alumni Clubs and Affinity Groups. She welcomes more collaboration between the Alumni Office and MSURA. She shared that retirees would be welcome to attend an upcoming meeting (May 15, 2025) organized by the Mid-Michigan Spartans. A link with more info about the event:  
<https://www.eventbrite.com/e/mid-michigan-spartans-present-an-evening-with-dr-josh-cowen-tickets-1318184448169>
- The fact that the MSU Alumni Association will be hosting the Big 10 Alumni Association meeting in 2026 is of particular interest, as assistance with the logistics may benefit us as we make plans for hosting the Big 10 Retiree Association meeting in 2027.

## **Review/Approve Minutes of March 5, 2025 Meeting**

Motion to approve minutes was made by J. Forsyth and seconded by M. Gardner; minutes were approved.

### **President's Report (Dave Brower)**

- Items that must be resolved at meeting held on April 30, 2025.
  - Final plans / arrangements for May 7 Annual Meeting
  - How many and who should attend the Big 10 Retiree Annual Meeting in Ann Arbor from August 5 to 7, 2025? And how much should be budgeted?
  - Assuming that we will host the Big 10 Retiree Annual Meeting in 2027, we must establish a committee and begin planning soon.

- Move forward on Support Proposal\*\*, revised per discussion at our March meeting. D. Brower foresees development of it during 2025 – 2026, with implementation in 2026 – 2027. The Support Proposal focuses on our needs for administrative tasks, technology, and communications.
- For publication in an upcoming newsletter, D. Brower would like to get photos of the current board and the incoming board. Current and incoming board photos will be taken at our meetings on April 30, 2025, and the annual meeting on May 7, respectively.

#### **Vice-President's Report (Angie Brown)**

- All is set for the April 14 membership meeting. Sgt. Mike Cantrell, MSU Police Canine Division, will discuss the canine training program.
- Immediately following the membership meeting, many board members and retirees may be helping with the Annual Staff Service Awards Meeting put on by Human Resources at the Kellogg Center. We will have a table that provides brochures about the MSURA.
- A program planning meeting for the 2025 – 2026 year will occur on April 15, 2025, 3 pm to 5 pm, in Room 125 of the Human Resources Building. All are invited.
- D. Brower suggested that we consider a presentation that provides tips on how best to avoid being a victim of fraud.
- **Shirts for Retirees:** More will be shared at the board meeting on April 30, 2025.

#### **Treasurer's Report (Bill Humphrey)**

D. Brower discussed February and March reports. Through March 2025, revenues totaled \$19,156.40 and expenditures totaled \$16,435.32, resulting in revenues over expenditures of \$2,721.17. Total assets are \$39,019.84.

Through March 2025, the MSURA Endowment balance is \$212,204.16, an increase of \$850 over February. The income account balance is \$7,805.84.

J. Babcock moved to approve the Treasurer's Report; K. Wight seconded. Treasurer's Report was approved.

Underwriting fees from Humana have been received and will be reported in April.

#### **MSU Human Resources (Dan Mackey),**

- There may be more leadership changes. All is being reviewed.
- Results from the RFI meetings have not been finalized. It is too late to make major changes for 2026, although minor changes may still be made.

#### **Annual Meeting, May 7, 2025, MSU University Club (Pam Marcis, Liz Thomas)**

##### **Nominations\*\* (Bill Anderson)**

- Tentative agenda and slate\*\* were presented.
- The number of those registered is approaching 80.
- The meeting will not be available via Zoom, but will be recorded.
- J. Forsyth will designate menu choices on the name tags. D. Brower will provide list on April 30<sup>th</sup>.

- The President will arrive to speak at 12:30 pm.
- B. Anderson will facilitate the election.

#### **Scholarship Committee (Bruce Smith)**

- Four scholarship winners and alternates have been chosen. Two have responded re: invitation to annual meeting.
- As a result of committee discussion re: increasing scholarships to \$3,000 in the future – B. Smith moved to raise the four scholarship amounts to \$3,000, at such time that the money raised for the endowment is sufficient. The motion was seconded by J. Forsyth. After discussion the motion was approved.

#### **Volunteer of the Year Award (Bill Anderson)**

The committee (B. Anderson, A. Brown, C. Pell, B. Smith, R. Vogt, K. Wight) chose a candidate to receive Volunteer of the Year Award; J. Babcock will present. Winner will receive a certificate and \$100 for dining at the State Room.

#### **Membership (Jacqie Babcock) / Volunteers\*\* and Interest Groups\*\* (Chris DeFouw)**

Thank you, J. Babcock and C. DeFouw, for all your time and efforts toward progress made in these areas.

#### **Events Committee\*\* (Chris DeFouw, Bill Anderson, Jacqie Babcock, Pam Marcis)**

- **CPR & AED Skills**, scheduled for April 16, 2025, 2 to 4 pm is at maximum capacity (40). B. Anderson will contact public media (TV and LSJ) about covering the event for Champions of the Heart. Mike Garland will receive a \$200 check for Champions of the Heart.
- **Carillon Event\*\***, July 9, 2025. An event to thank those who have volunteered over the past two years will be planned. It will take place at Newman Lofts prior to the Carillon concert. D Brower moved to budget \$500 to cover the cost of food and drink for volunteers attending the thank you event at Newman Lofts on July 9, 2025; B. Smith seconded. The motion was approved.
- **Bus Trip\*\***, summer 2025, planning with Diana Priebe continues.

#### **Retiree Lunch on Campus (Mike Gardner)**

Lunch at Brody will take place on April 11, 2025 and May 9, 2025, at 11 am.

#### **Communications/Underwriters (Cheryl Pell, Rick Vogt, Jacqie Babcock)**

Underwriting revenues from Personify Health are pending.

#### **Office Management (Liz Thomas)** Nothing to report

#### **MSURA Technology, website, Facebook (John Forsyth, Cheryl Pell, Bruce Smith, Rick Vogt)**

Nothing to report

**Other Items**

Homecoming 2025 is October 5 – 11. We will be playing UCLA, the Bruins.

**Next Meeting: April 30, 2025, 10:00 a.m.**

Meeting adjourned at 11:57 am.

\*\* See additional information in the following pages.

Respectfully submitted,

Kate Wight  
MSURA Secretary

April 11, 2025

**Submitted by David Brower**

**MSURA Support Proposal**

**March 5, 2025**

In recognition of the continued growth of the MSU Retirees Association (MSURA), which now has over 7,500 members, including spouses and partners, MSURA seeks MSU staff support for the following MSURA functions:

1. Provide and fund up to 40% of an Administrative Service Coordinator (ASC), with the following duties:
  - Maintain and update MSURA membership data base and listserv.
  - Support communications between MSURA and retirees through facilitating newsletters and e-notices, as well as program announcements and other messages.
  - Collects and distributes mail to officers and committee chairs as appropriate and responds to general office correspondence.
  - Maintains office files of MSURA
  - Schedule meetings and meeting rooms as requested.
  - Coordinates the annual meeting and awards luncheon and, other events, such as the Big Ten Annual Meeting MSURA is scheduled to host in 2027.
  - Provide monthly ledgers for MSURA accounts to treasurer.
  - Handle registrations for MSURA events and prepare deposit report form for the treasurer, who will make the actual deposits.
  - Assist with the completion of Big Ten Surveys and other requests.
  - Attends all Board meetings and provide office report.
  - Provide other support as requested by the President and/or Vice President.
2. Provide Communications Specialist to perform maintenance of our website and regular software updates as needed for our office computer.

MSURA will provide the following:

- Provide content of messages, newsletters, etc. for membership emails, program announcements and, website content.
- Appoint a liaison(s) to work with ASC and Communication Specialist
- Deposit funds, prepare checks, reconcile ledgers and prepare monthly Treasurer's Report for the Board.
- Raise funds for the MSURA Endowed Scholarship Fund and, review scholarships applications and select scholarship winners.
- Provide MSURA volunteers as available for university events as requested, such as open enrollment, if possible.

Communications with Human Resources leadership will be bi-annually with MSURA leadership to discuss topics of interest, including an annual review of this support.

**Submitted by David Brower, continued**

**Nominations Slate, Annual Meeting 2025**

**President:** David Brower

**Vice President:** Sandra Buike

**Treasurer:** Robert Patterson

**Secretary:** Kate Wight

**At Large Board Member:** Eric Crawford

**At Large Board Member:** Mike Gardner

**Report Submitted by Chris DeFouw**

**Volunteer Report**

Jeanette Robertson and Eric Crawford will be assisting at the April 14 Membership Meeting.

**Special Interest Groups Report**

Have contacted the Special Interest Group leaders regarding having a representative at a table during registration at the May 7 Annual Luncheon. The Walking Group and Genealogy group will have a representative there. While not a special interest group, Volunteers will also be there. Mini flyers (1/4 sheet) have been made for the Military History, Knitting, Travel, and Volunteers. Table tents have been made for those present and to set behind the flyers for those not.

**Special Events Report (Jacqie Babcock, Pam Marcis, Ralph Pyle, Chris DeFouw)**

**Upcoming Scheduled:**

April 16, 2025 Saving Lives by Learning CPR & AED Skills, Bill Anderson, currently 40 people are registered including 4 MSUFCU reserved slots. There are 9 people on the waitlist.

July 11, 2025 MSU Planetarium, Pink Floyd "Dark Side of Moon" and short Star Talk, Chris DeFouw.

August 15, 2025 Lugnuts Game and Dinner, Dave Brower

**Removed from Schedule:**

March 2025 MSU Football Building Tour, Chris DeFouw, unable to make contact to schedule

**To be Scheduled:**

May/June 2025 Bus trip to Detroit moved to Fall 2025, Jacqie Babcock & Pam Marcis

July 9, 2025 Volunteer Thank You prior to Carillon Concert, Jacqie Babcock & Dave Brower

July 9, 2025 Carillon Concert, Jacqie Babcock

**Completed:**

July 10, 2024 Brunch at Newman Lofts

August 16, 2024 Lugnuts Game, Dave Brower

September 10, 2024 Michigan Capitol Tour, Pam Marcis

October 18, 2024 Homecoming Parade, Bill Anderson

December 8, 2024 Williamston Theatre & Dinner @ Zynda's, Jacqie Babcock

December 2024 Safe Place Gift Collection, Bill Anderson

December 17, 2024 Wrap Party, Bill Anderson

January 23, 2025 Wharton Center Tour, Dave Brower

## **Report Submitted by Jackie Babcock**

### **Special Events Report (Jacquie Babcock, Pam Marcis, Ralph Pyle, Chris DeFouw)**

**Bus Trip:** Diana Priebe is willing to continue working on putting together a trip – I suggested late summer or early fall.

**July 9 Newman Lofts Reception and Carillon Concert:** This was suggested as a two-part event.

1. A thank you reception at Newman Lofts for volunteers with food, 4-5:30 pm and
2. the carillon concert starting at 6 pm which is within walking distance (or short driving distance) from Newman Lofts where all members would be invited to join and sit together.

I was able to reserve the space at Newman Lofts for a reception. I have also corresponded and spoke with the carillon director and Beth Mulder, who sponsors the carillon concerts. Both are willing to speak briefly to our group (but need to be confirmed with details) - Beth probably at the reception and Jon at the Beaumont tower site.

Pam and Chris cannot be available that evening. The concerts are only Wednesday evenings and Jon, the director, is out of the country for part of the summer, so this is the date we will have to plan for if MSURA wants to pursue an event like this.

I would need a list of volunteers over the past two years, a budget for appetizers for the reception and ???. I think it's doable and a nice gesture for our volunteers, but I will need approval/advice from the Board (and maybe some help that evening....)